

*Approved by Director: Dr. Guy Vallaro*

## **INTRODUCTION**

### **Purpose:**

The procedures presented in this manual are designed to serve as a basic foundation for conducting Questioned document examinations. The methodologies and procedures contained in this manual are not all encompassing. The wide variety of Questioned document problems which can be encountered by the document examiner precludes using this manual as an all encompassing handbook for examination processes. Certain cases may require divergence from, and/or adaptations to, these written procedures.

The competent Document Examiner must also rely on his or her experience and training, reference materials available in various scientific and technical papers, publications and texts, consultations with experts in a specific field and/or exploring new developments within the Questioned documents examination field.

The exact procedure(s) employed by an examiner of questioned documents is dependent upon the evidence submitted and the type(s) of examination(s) requested.

- A. Responsibility:** Assigned section staff
- B. Procedure:** Not applicable
- C. Sources of Error:** Not applicable
- D. References:** See Bibliography/Reference Materials.