

**Direct Observation Proficiency/Monitoring:**

**Notification:** Analyst: \_\_\_\_\_ Monitor: \_\_\_\_\_

Date Notified: \_\_\_\_\_ Notified by: \_\_\_\_\_  
(due date 1 month from date of notification)

Activity to be observed: \_\_\_\_\_

Discipline:

- Drug Chemistry     Toxicology     GSR     Fire Debris     Biology     Firearms     Latent Prints  
 Questioned Documents     Digital & Multimedia     Impression

**Observation:**

Related SOP(s): \_\_\_\_\_ (add section(s) if only portion of tasks is observed)

Notes (additional pages may be used): \_\_\_\_\_ Date of Observation: \_\_\_\_\_

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Assessment:             SOP followed             SOP followed however possible issues as noted  
 SOP not followed, issues noted above (attach copy of SOP with notations if applicable)

Grade:     Pass     Fail

Observation performed by: \_\_\_\_\_ Date: \_\_\_\_\_

**Quality section review captured in QMS in related proficiency test workflow. If further action is required QM will note this in the workflow.**